



Michelle Friley

Michelle Friley is the Human Resources/Office Manager and has been with HFI for 24 years. Michelle is responsible for providing support and assistance to all employees, manages the recruitment processes, employee benefit administration, new employee orientation and on-boarding. She works closely with all departments in order to maintain smooth and efficient office operations.

1998-Present

Human Resources/Office Manager

Harrell-Fish Inc.

- Manages employment processes, employee benefits, compensation, affirmative action, state and federal labor regulations, employee relations, and record management
- Participates in development, coordination, implementation and administration of personnel policies and procedures and the employee review process

1994-1998

Accountant

Western Southern Life Insurance

Michelle Friley

Education/Qualifications

Ivy Tech

- Associate of Applied Science in Accounting & Business Management

Dale Carnegie Certification

Leadership & Human Relations

Society for Human Resources

2022 Certification & current member

OSHA 10 Certification, CPR & First Aid

Community Involvement

- Habitat Women's Build
- Volunteer Hoosier Hills Food Bank
- Big Sisters Mentor Sponsor
- 4-H Volunteer
- Volunteer-keep Amy Weingartner Peninsula Nature Preserve

Personal Information

- Husband: Brad
- Daughter: Anna
- Cat: Walter, (2) Great Danes: Harley & Bo
- Hobbies: boating on Lake Monroe with family, hiking, reading, restoring old stuff and taking small trips with her husband on his Harley.